



Cancellation and Late Policy Contract

I appreciate and value all of my clients. It is my honor to be your lash artist and make a point to respect the time allotted to your appointments. Life can be busy and rescheduling happens. I ask that you give me at least 24 hour notice of cancellation or rescheduling.

please initial the following

_____ **For no-shows with no-call, there will be a 100% charge of the scheduled appointment that was missed. After 20 minutes from the scheduled appointment time, I will consider you a no show, your card will be charged or an invoice will be sent if there is no card on file, and no further appointments will be permitted until the invoice is paid.**

_____ **For last minute calls to cancel or reschedule, within 24 hours, there will be 50% charge for the service that was scheduled.**

_____ **If you cancel 2 appointments in a row, any additional appointments scheduled will be removed.**

If you have a card on file with me, that card will be charged. If your card does not process or you do not have a card on file with me, an invoice will be sent to you. That invoice must be paid prior to your next appointment.

To help remind everyone of their appointments and allow more time to make changes, a reminder text/email will be sent prior to your appointment as well as a confirmation link.

Emergencies happen and there are times when some situations are out of our hands. Please communicate with me, emergencies are completely negotiable.

I, _____, understand the contract and agree to comply with it.

Signature

Date

Thank you for understanding,

Tiffany Schipper